

Sample Elected Officials/Board Members Interview

Interview of Organization	
Date of interview:	
Name of Individual:	
Title of Position:	
Location (City/County):	

[NAME OF AGENCY] is conducting a Community Needs Assessment as part of the requirements to receive Community Service Block Grant (CSBG) funds from the Michigan Department of Health and Human Services' Bureau of Community Action and Economic Opportunity. As part of the survey, we are interviewing key stakeholders in the community.

1. What do you know about our Community Action Agency and the services we provide that help address needs of low-income persons?

2. What do you think are the top five key needs of low-income persons in the community?

- 1)
- 2)
- 3)
- 4)
- 5)

3. What suggestions can you provide on how the needs could be addressed?

4. What do you think are some key community revitalization needs?

5. How do you think our community can address the identified community revitalization needs?

6. What do you think are some of the gaps or barriers to services in the community and do you have any suggestions related to this?

7. Do you have any other feedback?